



Wainganga Bahu-Uddeshiya Vikas Sanstha, Nagpur's
BAJIRAOJI KARANJEKAR COLLEGE OF PHARMACY

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Date:



Mechanisms of Internal Assessment
The following steps are used for internal assessment

IQAC conducts meeting and finalize the academic and teaching plan



College examination committee prepare theory/practical sessional examination schedule.



Sessional examination schedule displayed on notice board.



Sessional question paper is prepared by respective subject teacher as per guidelines and submitted to Examination Department.



Invigilation schedule is communicated to all faculties.



After examination, Answer sheet bundle submit to examination department



Answer sheet bundle issued by respective subject in charge and evaluate it within stipulated period.



Evaluated papers are shown to the students




Any grievances regarding evaluation sorted by subject teacher
(like Total marks/ any discrepancy)



Evaluated answer sheet bundle and mark sheet submitted to examination department by subject in charge.



Examination department upload the marks on university portal whenever they ask for marks.


Officiating Principal
Bajiraoji Karanjekar
College of Pharmacy, Sakoli